



REPUBLIC OF CYPRUS  
SHIPPING DEPUTY MINISTRY

25 September 2023

Circular No. 21/2023

SDM 05.13.002  
12.03.002.013

To all Registered Owners, Registered bareboat charterers  
Managers and Representatives of ships flying the Cyprus flag

To all Owners, Managers, Representatives and Agents in Cyprus of Passenger Ships,  
irrespective of flag they are flying, calling at Cyprus ports

**Subject: Obligation to appoint a Passenger Registrar in accordance with the Merchant Shipping (Registration of Persons Sailing on Board Passenger Ships) Laws of 2002 and 2020 (Law 57(I)/2002 as amended)**

Further to the above matter I wish to remind all recipients of this Circular of the provisions of Law 57(I)/2002 as amended<sup>1</sup> (“the Law”) transposing Directive 98/41/EC as amended<sup>2</sup> (“the Directive”) and draw your attention to the following:

2 Pursuant to section 8(1) of the Law<sup>3</sup> titled “*Departure from a port of the Republic*”:  
for every passenger ship which departs from a port of the Republic and to which the provisions of **sections 6 and 7** apply, **the operator of the ship shall appoint a passenger registrar** responsible for reporting the information referred to in those provisions in the **Single Window** or to the **Joint Rescue Coordination Center** by means of the Automatic Identification System.

3 In section 2 of the Law (transposing art. 2 of the Directive), the term “**passenger registrar**” is defined as the responsible shorebased person designated by a company to fulfil the ISM Code obligations or a shore-based person designated by a company as

<sup>1</sup> Consolidated text of the Law is available only in the Greek language: [http://www.cylaw.org/nomoi/enop/non-ind/2002\\_1\\_57/full.html](http://www.cylaw.org/nomoi/enop/non-ind/2002_1_57/full.html).

<sup>2</sup> Council Directive 98/41/EC of 18 June 1998 on the registration of persons sailing on board passenger ships operating to or from ports of the Member States of the Community, as amended.

<sup>3</sup> transposing art. 8 of the Directive providing that:

**“Each company assuming responsibility for operating a passenger ship shall, where required under Articles 4 and 5  
[.....]**

**appoint a passenger registrar responsible for the keeping and the transmission of that information should an emergency occur or in the aftermath of an accident.”**



responsible for the keeping of information on persons who have embarked on a company passenger ship.

**4 The operators of the passenger ships departing from a port of the Republic of Cyprus should comply with the aforementioned obligation and should inform the Shipping Deputy Ministry at [passengerships@dms.gov.cy](mailto:passengerships@dms.gov.cy) of the name and contact details of the passenger registrar they have appointed and of any future change to their details.**



Dr. Stelios D. Himonas  
Permanent Secretary

**Cc:**

- Maritime Offices of the Shipping Deputy Ministry abroad
- General Manager, Cyprus Ports Authorities
- Recognised Organisations
- Cyprus Shipping Chamber
- Cyprus Union of Shipowners
- Cyprus Shipping Association
- Cyprus Bar Association